

## Fire Extinguisher Inspection Duty List

This duty list needs to be used for inspection of each and all fire extinguishers and needs to be done on a monthly basis

Please note any problems and advise your direct supervisor

Y / N: Is there clear access to the fire extinguisher?

Y / N: Is the general appearance of the fire extinguisher good?

Y / N: Is it the right type of fire extinguisher for the area and location?

Y / N: Does the gauge read full?

Y / N: Is the safety pin in place?

When was the last time the tag was marked as inspected?

\_\_\_/\_\_\_/\_\_\_

Sign and date your inspection on the back of each fire extinguisher tag.

Date of Inspection: \_\_\_/\_\_\_/\_\_\_ By: \_\_\_\_\_